

CLAIM FORM AND INSTRUCTIONS

The Claim Administrator must receive this Claim Form no later than June 5, 2026
in order for it to be considered.

Chaisson, et al. v. University of Southern California

Case No.: 20STCV27062 (Superior Court of California, County of Los Angeles)

Please read all of the following instructions carefully before filling out your Claim Form.

1. This Claim Form is available to all persons who meet the definition of “Class Member” in the Settlement preliminarily approved by the Court in the above-captioned lawsuit. To be a Class Member, you must be a current or former student enrolled at the University of Southern California (“USC”) who was assessed one or more Late Registration Fees, Late Settlement Fees, or Finance Charges (“Late Fees”) at any time between July 14, 2016 through and including March 4, 2026 (the “Class Period”), and where USC has not fully waived or refunded those Late Fees. The Claim Form cannot be submitted by someone who does not meet the definition of a Class Member, even if that person paid Late Fees for or on behalf of a current or former student at USC.
2. The Settlement provides for a Claim Payment to each Class Member who timely submits this Claim Form to the Claim Administrator, up to an aggregate amount of \$2,000,000 for all Class Members. A Claims Payment will be a one-time payment of 30% of the Late Fees charged to the Class Member during the Class Period excluding any amounts of those fees that USC waived, wrote off, released, or previously settled, up to a maximum Claim Payment of \$225.00. However, the amount of each Claim Payment may be adjusted downward on a *pro rata* basis so that the total amount of Claim Payments for all Class Members who timely submit valid Claim Forms is not more than \$2,000,000. Depending on each Class Member’s circumstances and preference, the Claim Payment may be paid by adjustment to the Class Member’s account balance with USC, by electronic payment through PayPal or Zelle, or by mailed check.
3. If you are a Class Member and wish to receive a Claim Payment, please review the notice of this Settlement that was sent to you (the “Notice”) and have the Notice with you when you complete your Claim Form. A copy of the Notice is available from the Claim Administrator at the settlement website www.USCFeeSettlement.com, or by calling the Claim Administrator at the toll-free number below.
4. Complete the Claim Information and Payment Information below by filling in your name, the unique ID number listed on the card you received by email and/or mail alerting you to this settlement, and current mailing address if you wish to receive your Claim Payment by check sent via U.S. mail, and your preference for receiving a Claim Payment. Please type or print legibly in black ink. Please fill out the Claim Form completely and accurately. Failure to accurately complete or timely submit your Claim Form may result in the rejection of your request for a Claim Payment.
5. You do **not** need to determine the amount of Late Fees that USC charged you during the Class Period. Those amounts will be calculated based on USC’s financial records. You may, but are not required to, visit USC’s portal to review your financial records. If you believe USC’s records of Late Fees assessed to you during the Class Period are not accurate, you may contact the Claim Administrator no later than the Claim Deadline. You should provide the Claim Administrator with documentation to support your position. See the settlement website www.USCFeeSettlement.com for details.
6. You must submit your Claim Form electronically at: www.USCFeeSettlement.com, or by printing it, signing it and mailing it to:

Chaisson v. University of Southern California
c/o Settlement Administrator
P.O. Box 25226
Santa Ana, CA 92799

7. Once your Claim Form is received, the Claim Administrator will review the Claim Form for compliance.
8. Keep a copy of your completed Claim Form for your records, as the Claim Administrator will not send an acknowledgement of receipt. If your claim is rejected, the Claim Administrator will notify you by email of the rejection and the reasons for such rejection.
9. No Claim Payment will be made until after final approval of the Settlement, including after any appeals are resolved or the time for appeals has passed. The process may take time so please be patient.

CLAIM INFORMATION

Provide your name and contact information below. It is your responsibility to notify the Claim Administrator of any changes to your contact information after the submission of your Claim Form.

FIRST NAME	LAST NAME	
STREET ADDRESS		
CITY	STATE	ZIP CODE
EMAIL ADDRESS	UNIQUE ID NUMBER	

PAYMENT INFORMATION

You **must** select **one (and only one)** of the following options. **Please note that Zelle cannot be used to send funds to a non-U.S. bank account.** If you have a positive account balance at the time USC transfers funds to the Claim Administrator for the Claim Payments (which will be 30 days after the Effective Date of the Settlement), you will receive a Claim Payment through a credit to your USC account balance, regardless of your selection below. If you have a negative balance or no balance at that time, the Claim Administrator will send you your Claim Payment to your preference of these three options.

	By credit to my USC student account.	
	By electronic payment to my bank account through Zelle using e-mail address or phone number: Please note that Zelle cannot be used to send funds to a non-U.S. bank account.	
	By electronic payment to my bank account through PayPal using e-mail address:	
	By check mailed to my current mailing address listed above.	

ATTESTATION UNDER PENALTY OF PERJURY

I understand that in order to obtain relief under the Settlement, I must sign and date the following certification under penalty of perjury:

I certify under penalty of perjury that I am a current or former USC student who was assessed Late Fees by USC during the Class Period and have not received a full waiver or refund of those Late Fees.

Signature of Claimant

Date

Print Name

If you have any questions about this form or this Settlement, please contact the Claim Administrator at:

Chaisson v. University of Southern California
c/o Settlement Administrator
P.O. Box 25226
Santa Ana, CA 92799
Toll Free: (833) 647-9101

Please do not telephone the Court or the Court Clerk's Office to inquire about this settlement or the claim process.

FOR QUESTIONS ABOUT THE SETTLEMENT TERMS, YOU MAY CONTACT CLASS COUNSEL BY EMAIL OR WRITE TO CLASS COUNSEL AT THE FOLLOWING ADDRESSES:

SMITH KRIVOSHEY, PC
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